

Request to Contract Form



Provider/Group/Business Information
Business Owner: _____
Provider/Group Name/DBA: _____
TAX ID: _____
Provider NPI: _____
Group NPI: _____

Reimbursement (Where Payment is sent)
Provider/Group Name/DBA: _____
Mailing Address: _____
City/State/Zip Code: _____
Telephone: _____
Fax: _____

The Provider/Group Name/DBA and address must match Box 33 of the HCFA 1500 Form.

Practice Information	
Number of Providers (MD, DO, PA-C, NP-C): _____	Practice Specialty: _____
Number of Locations: _____	Website: _____

Attach a reference sheet that includes the following:	All Provider Information	All Location (s) Information
	Provider (s) Full Name	Address
	Credentials (Degree)	Phone and Fax Numbers
	Mobile Number	Office Manager
	Hospital Affiliations	Office Hours
		Languages Spoken

Department Point of Contact Information					
Department	Name	Title/Business	Telephone	Fax	Email
Communication Updates (see below)					
Credentialing/Contracting					
Billing					
Referral/Prior Authorization					

Communication Preference			
Administration Updates	<input type="checkbox"/> Email	<input type="checkbox"/> Fax	<input type="checkbox"/> Other: _____
Clinical Updates	<input type="checkbox"/> Email	<input type="checkbox"/> Fax	<input type="checkbox"/> Other: _____
Newsletters	<input type="checkbox"/> Email	<input type="checkbox"/> Fax	<input type="checkbox"/> Other: _____
Provider Communication Bulletin	<input type="checkbox"/> Email	<input type="checkbox"/> Fax	<input type="checkbox"/> Other: _____
Meeting Invitations	<input type="checkbox"/> Email	<input type="checkbox"/> Fax	<input type="checkbox"/> Other: _____
Onsite Radiology?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, specify services/Managing Company? _____	
Onsite Laboratory?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, specify tests/Managing Company? _____	
Appointment Scheduling:	<input type="checkbox"/> Onsite <input type="checkbox"/> Central		
EMR System:	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, Provide the Name. If No, provide the time frame in which you will integrate an EMR. _____	
What system does your practice use to transfer Medical Records to other Specialists/PCP's/Hospitals?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, Provide the Name: _____	
Does your Practice participate with an electronic prescription software?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, Provide the Name: _____	
Would you be interested in linking with P3 Health Partners System?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Does your Practice accept Medicaid members?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If so, how many Medicaid Members does your practice have?	_____
Does your Practice accept Medicare members?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If so, how many Medicare Members does your practice have?	_____

Provider/Group/DBA Signature

I attest that to the best of my knowledge the information I have provided is complete and accurate.

Print Name

Date

Signature

Date